



**ThrivePoint**  
**Academy of Nevada**

## **2024-2025 Family/Parent Student Handbook**

### **Welcome to ThrivePoint!**

Dear ThrivePoint students and families,

Welcome back to school, 2024-25! It is so good to have you back! And to our newly enrolled students and families, a warm ThrivePoint welcome! We are excited to welcome new faces to our ThrivePoint campuses and online programs. We are anticipating a great school year!

We are so excited to see all of our students in the coming weeks. We are Nevada's first public charter school to open operating as an alternative education program. We look forward to serving you in our flexible program in the coming year and to creating a community that improves upon the support and instruction that has characterized the ThrivePoint experience year after year.

ThrivePoint has been providing a unique and personalized educational experience to students in other states for 20+ years. Our independent learning model allows us to truly get to know our students and support them throughout their high school experience. Your Student Success Coach is trained to support your learning and social emotional needs as you earn credits and plan for your graduation.

Your Student Success Coach is here to assist you in discovering and preparing for your Next Big Step, whether that is going on to college, university, to pursue a trade, pursue employment, or joining a branch of our armed forces. We are here to help you! We have developed partnerships with local leaders at colleges, military recruiters, trade unions, and businesses. Now, more than ever, we are prioritizing these connections to help our students have a smooth

transition from high school completion to the next exciting step in their lives.

ThrivePoint's diversity is its greatest strength and we hope that you join us in getting to know different aspects of this wonderful school, from your Student Success Coach, teachers, our support staff, and administration as well. We dare to think that a school can unite students and families through community, and that the time a student spends at ThrivePoint can be transformational.

Our first ask of the year is that you take time with your student to review our Student Handbook.

Best wishes to each of our incredible, unique, and valued ThrivePoint students for a successful year pursuing your High School Diploma! We are honored to join you on your path this year!

Sincerely,

Vince Medina

Principal, ThrivePoint Academy of Nevada

**After reading and reviewing the handbook, each student and their parent/guardian must sign their name to the 24-25 Mandatory Signature Page, found at the end of this Handbook. These signature forms must be signed and returned to your success coach during your orientation meeting.**

### **About the ThrivePoint Schools**

ThrivePoint Charter Schools are designed to serve students in grades 9-12, who are not having success in a traditional high school environment. ThrivePoint uses a unique combination of several effective instructional methods including computer-assisted learning, small groups, and Student Success Coaches to support students and ensure academic success.

### **ThrivePoint Academy's Mission and Vision Statements**

#### **Mission Statement:**

Our mission is to provide students a choice in completing their high school education by providing a structured learning environment with personalized education plans including computer-based courses and mastery-based instruction and awarding a diploma upon fulfilling graduation requirements. We serve as an alternative high school providing credit recovery for students with poor academic standing, adjudicated youth, pregnant/parenting students, dropout students, behind in credits, and students with behavioral issues.

#### **Vision Slogan (to address the obstacles):**

“No Excuses, Only Solutions”

**Vision Slogan (to address the opportunities):**

“Your Path, Your Pace, Your Future”

**Vision Slogan (to address core values):**

“Responsibility: Own It”

“Kindness: Share It”

“Respect: Show It”

**Graduation Requirements**

The way a student schedules courses and stays on pace to graduate is individually tailored to that student. A Student Success Coach collaborates with each student throughout the high school experience. Each student works with an individualized Student Success Plan. Whether a student is recovering credits, accelerating learning, or just prefers a small, safe educational environment, ThrivePoint customizes high school education for each student.

**Nevada College and Career Ready (CCR) Diploma Requirements:**

- English Language Arts: 4 Credits
- Mathematics: 4 Credits
- Science: 3 Credits
- American Government: 0.5 Credit
- Economics: 0.5 Credit
- World History or World Geography: 1 Credit
- US History: 1 Credit
- Health Education: 0.5 Credit
- Physical Education: 2 Credits
- Computers: 0.5 Credit
- Arts & Humanities: 1 Credit
- Electives: 6 Credits
  - Pass the state-required civics test
- 24 Total Credits

AB 241 requires all students to be placed on track to earn a CCR diploma. Furthermore, if mutually agreed upon by an administrator or a counselor at the school in which the student is enrolled, a modified course of study for the student can be agreed upon that includes the

requirements for a standard high school diploma. Students can request this alternative pathway and work towards standard diploma requirements; those expectations are listed below.

### **Nevada Standard Diploma Requirements:**

- English: 4 credits
- Mathematics: 3 credits
- Science: 2 credits
- American Government: 0.5 Credit
- Economics: 0.5 Credit
- World History or World Geography: 1 Credit
- US History: 1 Credit
- Health Education: 0.5 Credit
- Physical Education: 2 Credits
- Computers: 0.5 Credit
- Electives: 7.5 Credits
  - Pass the state-required civics test
- 22.5 Total Credits

### **ThrivePoint's Independent Learning Model**

ThrivePoint Academy offers a unique form of Independent Learning. Independent Learning at ThrivePoint follows a Block Schedule system, uses a signed Master Agreement, and provides evidence of student progress via work samples and credit earned.

Each Learning Period runs for six (6) weeks. A student is assigned four courses yet is encouraged to concentrate on two (2) during each block. Because some courses may take more or less focus than others, the student always has courses waiting. If a course is completed in less than 6 weeks, the student can immediately start to work on another, or the student may continue within a course if more than 6 weeks are needed.

Ideally, students will complete at least 12 classes (or 6 credits) per school year. This 6 credits per academic year pace will ensure the student is able to graduate on schedule or recover credit if needed.

Each student's signed Master Agreement plus an ongoing Student Success Plan allows the student, their Success Coach, and other teachers to plan individualized learning that leads to high school graduation and post-secondary successes.

## **Catch Your ThrivePoint Vibe**

Each ThrivePoint student begins school with the ThrivePoint Vibe class, a class unique to ThrivePoint. The course includes units about getting to know yourself, making plans for the future, communicating and interacting with others, and building community. As part of the Vibe course, each student completes a plan that supports each individual student's interests, abilities, and readiness for college and/or the workforce (known as the ECAP). Students may update their plans yearly with their Student Success Coaches.

## **High School Credit for Student Work Experience**

Students are eligible to receive credit for their legitimate work experience. A student may earn up to one full elective credit each year. The student verifies 128 hours of work to the Student Success Coach in order to earn each ½ credit (256 hours total for one full credit).

High school credit can also be awarded for volunteer community service. The Student Success Coaches are eager to collaborate with students about either or both of those possibilities.

## **Career Path Opportunities**

ThrivePoint partners with several organizations to assist students with their Career and Technical Education paths. Students should consult with the school counselor to apply or get more information concerning career track opportunities with ThrivePoint Academy's partners such as CSN Apprenticeship, Nevada Contractors Association, Nevada Women in Trades, and Las Vegas Culinary Academy. Some available programs include:

- Operating and Maintenance
- Bricklayers
- Carpentry
- Environmental and Construction Laborer
- Floor Coverer
- Glazier
- Heat and Frost Insulator
- Inside Wireman
- Ironworkers Program
- Painter
- Plasterer
- Plumbers and Pipe Fitters

- Roofers and Waterproofers
- Sheet Metal Workers
- Housekeeping
- Food and Beverage
- Kitchen
- And ask about more!

## **Graduation Ceremony**

ThrivePoint Academy celebrates with a commencement ceremony for all graduates who choose to attend. This ceremony includes a cap and gown attire requirement. Families and friends are welcome. Students will not be able to participate in the graduation ceremony unless they have completed the state graduation requirements. Students who complete all state graduation requirements will receive their diploma regardless of whether they attend the graduation ceremony. Ceremony attendance is completely optional, yet it is a celebration of accomplishment!

## **ACT and Science SBAC Testing Policies**

Nevada is using ACT as its state-required test for students in the 11th grade. Science SBAC is the state-mandated test given to 9th and 10th grade students. This test measures student progress toward mastering the Nevada academic content standards in Science.

All students enrolled at ThrivePoint Academy shall participate and take part in all statewide assessments developed by the Nevada Department of Education, the Nevada Legislature, and State Public Charter School Authority. Students are also required to complete any assessment mandated by the United States Department of Education and ThrivePoint Academy.

Students will be notified of their personalized test schedule at least two weeks before testing begins. Students should arrive on campus when they are scheduled for testing and check in at reception. If students are unable to adhere to their test schedule, the test coordinator will attempt to make reasonable scheduling accommodations, if possible.

- Students with attendance issues during the state-mandated testing window may be withdrawn as schools are required to legally withdraw any student who misses 10 consecutive days of school. Any student who is absent (without verifiable medical documentation) throughout the entire testing window may be withdrawn from school.
- Any student who refuses to participate in state-mandated testing may be withdrawn from school.

## **Special Education**

ThrivePoint is dedicated to the education of each child in the least restrictive environment. IDEA specifies how to support children with disabilities. All students who enter ThrivePoint with an IEP (Individual Educational Plan) will receive the services indicated on the IEP in compliance with the Individuals with Disabilities Education Act (IDEA). The IEP will be reviewed with the parent and the IEP team to ensure that the services provided are current and appropriate and to ensure that the objectives are being met.

## **College Credit**

Students may elect to participate in dual or concurrent college enrollment classes that will constitute high school and college credit. Please see the school counselor for information regarding these programs.

### **Grades**

ThrivePoint uses a standard method for calculating grades:

- 100 - 90 = A
- 89 - 80 = B
- 79 - 70 = C
- 69 - 60 = D
- 59 - Below = F

The goal is for students to learn and grow in each course they take. ThrivePoint Academy does not issue grades/credits based solely on standards-based mastery. Instead, grades/credits are issued based on work completed and total points earned. ThrivePoint uses a typical calculation for grading based on percent earned for assignments, activities, tests, etc., rather than any item holding more weight. For example, if there is a total of 100 points possible over the course of a class and a student earns 75 points, that's a 75% and a C, overall.

If there are further questions about grading in a class, please feel free to communicate with the teacher for the class and then the school counselor.

## **School Rules and Student Expectations**

The following rules and procedures are enforced at ThrivePoint Academy for the purpose of maintaining a safe, drug-free learning environment:

1. **Student Engagement:** Students must be engaged in school and participate in schoolwork. ThrivePoint Academy operates on a Block Schedule and with a Master Agreement for each student. In order to be eligible for credit in a course, the student must complete all work associated with that course.
2. **Respect:** Teachers, staff members, other adults, and students are required to respect one another at all times. This includes the use of respectful language, gestures, actions, and attitude. If a student anticipates a potential problem of any type, the student is expected to seek advice or counseling from school personnel.
3. **Closed Campus Policy:** For the safety of the students, ThrivePoint Academy has a closed campus. Students must remain on school grounds. Students who become ill or have an emergency must report to the office and check out before leaving the campus. Once a student leaves campus for the day, the student may not return until the next school day.
4. **Electronic Devices:** For items not in possession of ThrivePoint, ThrivePoint is NOT responsible for items stolen, damaged, or lost on campus. The owner assumes all risks for cell phone and personal property brought to school.
5. **Backpacks/Automobiles:** Students choosing to bring a backpack, purse, or vehicle onto campus are subject to searches by administration and staff.

## **Dress Code**

The following expectations for student dress have been established to promote a safe and optimum learning environment. Apparel or appearance that tends to draw attention to an individual rather than to a learning situation must be avoided. In matters of opinion, the judgment of the Principal/designee shall prevail. The following standards will be observed at ThrivePoint:

- Prohibits clothing that can pose a potential health or safety problem.
- Prohibits crop tops (no skin showing between bottom of shirt/blouse and top of pants/skirts); clothing with slits; or tops and outfits that provide minimum coverage. ● Prohibits low cut necklines.
- Requires that all shorts, skirts, and dresses be fingertip length.
- Prohibits the wearing of headgear, hats, and/or hoods.
- Prohibits sagging pants or shorts and no exposed undergarments.
- Prohibits obscene, vulgar, profane, and/or violent derogatory illustrations on clothing.
- Shoes are required.

## **Substance Abuse Policies**



ThrivePoint Academy and Learning Matters Educational Group maintain a drug-free educational environment and require all students to remain free of the unlawful and/or inappropriate use of controlled or illegal substances. We recognize that the misuse of substances is a serious problem with legal, physical, and social implications for the student, academic community, and family. The school will strive to prevent substance abuse and promote intervention. If the school administration has reasonable belief that a student is under the influence of drugs/alcohol, our policy is to call the parent (or guardian) and/or contact the police department.

### **Change of Information**

It is imperative that ThrivePoint Academy has accurate and up-to-date records for our students. If a phone number or address changes, the school needs to be made aware of these changes immediately. This is crucial because in the event of an emergency, school staff would need to be able to contact a parent/guardian as soon as possible.

### **Adult Student Notification**

For adult students who turn 18 during their enrollment, they must notify the school in writing that they no longer want the school to communicate with parents/guardians. For students that enrolled as minors, parent/guardian communication will continue until the school is given official notification by the adult student.

### **Visitor Policy**

For the safety of students and staff, the ThrivePoint visitor policy does not permit students to bring visitors to or on campus. Parents are typically welcome on campus but are required to report to reception before visiting any student or staff member.

Students who are responsible for disruptive or problematic visitors for any reason (transportation purposes, drop-off or pickup, waiting outside for school to start or end, etc.) will be required to ensure that the visitor no longer enters campus premises. If the problematic visitor continues to enter school premises, police will be called for trespassing and loitering. The student involved may be subject to consequences and/or potential withdrawal as some visitors could pose a physical threat to our students or a disruption to the learning environment.

## **Computer Access and Working from Other Locations**

Students have access to do school work off-site, perhaps at home, a library, etc.

### **Student Internet/Computer Policies:**

- ThrivePoint wants students to have equitable access to a device for accessing the electronic curriculum and interaction with staff. If a student needs access to a device, please contact your Student Success Coach and/or your Learning Center Coordinator for assistance with device check out/in procedure.
- The allowance and use of the Internet and school computers is a privilege and not a right.
- The school may revoke access to school computers or internet privileges for any reason.
- External devices are not permitted to be plugged into any computer or workstation for any reason at all.
- Personal use, downloads, storage, charging of external devices, unauthorized internet websites are all prohibited.
- Violations of the computer and internet policies may result, but are not limited to, revocation of user account and computer access, appropriate legal action, school discipline consequences, etc.
- Students should report any misuse or violations of the computer system they are aware of to school administration.
- Access to the Internet is for school-related instruction only. Violations may result in revocation of user account and computer access, appropriate legal action, school discipline consequences, etc.

## **Restorative Action Philosophy**

The goal of restorative action at ThrivePoint Academy of Nevada is to teach responsibility and develop ownership of one's actions through restorative practices. We value the importance of teaching students to consider others when making decisions and to act in ways that are respectful and considerate of the school environment. At ThrivePoint Academy, student discipline will have a foundation of learning as we work towards modifying behaviors that need to be corrected. ThrivePoint Academy will work with students and parents to correct behaviors inconducive to the learning environment and student success.

**Restorative Practices:** For all offenses, common sense and good judgment will prevail.

ThrivePoint students are expected to show respect for themselves and others. Students are expected to behave in ways that are acceptable to classmates and conducive to learning. ThrivePoint believes that misbehavior can be generally corrected when stakeholders work together. Administration will make the final decision on disciplinary actions.

**Student Responsibilities:** Students will follow classroom and school rules and expectations. Students will be provided a handbook that includes established school rules. In addition, students will receive instruction on the expected school behavior, and be held to those expectations consistently.

**Instructional Staff RESPONSIBILITIES:** Teachers and coaches will implement learning environment management systems, ensuring that it is taught to all students and communicated to parents/guardians. Each plan includes both positive reinforcement for students demonstrating appropriate behaviors as well as progressive steps of discipline for students who demonstrate actions not meeting learning environment expectations. Minor offenses are handled by the teacher at the lowest level deemed appropriate. Students referred to administration have already gone through the defined steps in a progressive discipline process, unless the behavior is deemed beyond classroom intervention.

**PARENT/GUARDIAN RESPONSIBILITIES:** If a student is experiencing difficulty with behavior or is unclear about classroom or school expectations, the first step in the process is to work with the student's coach directly to ensure the right supports and/or interventions are in place. Parents/guardians will be contacted by the school (coach and/or counselor and/or principal) when their child's behavior has warranted that level of intervention which could include repeated minor offenses and/or a major incident. If necessary, ThrivePoint staff will schedule a Restorative Intervention meeting with the student's parent/guardian, student, teachers, coach, and Principal.

**ADMINISTRATOR RESPONSIBILITIES:** The school principal will be responsible to ensure that instructional staff are following their learning environment management plans for expected behavior. Administrators will support staff in implementing their plans and will address student disciplinary referrals as expediently as possible, and in accordance with state and federal laws.

**SUMMARY OF PROGRESSIVE RESTORATIVE ACTION STRUCTURE:** Students are disciplined in a restorative and progressive manner. It is not an individual disciplinary event(s) that are consequential; students will be given an opportunity to correct their wrongdoings and to learn from their mistakes through restorative practices (AB 168).

**RESTORATIVE INTERVENTION PLAN:** A Restorative Intervention Plan is used to provide specific individualized interventions for students that need additional support to be successful in

school. These plans are created in a collaborative effort by students, parents, coaches, and principal to address behaviors uncondusive to the student being successful and provide a detailed planned approach by those involved.

**OFFENSES WARRANTING SUSPENSION:** The following non-criminal activities may lead to disciplinary action. Generally, these are acts that disrupt and interfere with the educational process or with the rights of other members of the educational community. ThrivePoint Academy reserves the right to utilize the level of behavior modification or punishment based upon the students' action or behavior with the goal of using the least restrictive method. Activities include, but are not limited to the following:

- **Alcohol Possession/Use**
- **Arson/Explosive Devices**
- **Battery (Student/Employee)**
- **Bullying/Cyberbullying**
- **Computer Misconduct**
- **Controlled Substance Use/Possession/Distribution**
- **Disorderly Conduct**
- **Gang Activity**
- **Habitual Disregard of School Rules**
- **Physical/Verbal Altercation**
- **Possession of Stolen Property**
- **Robbery/Extortion**
- **Sexual Assault/Harassment**
- **Threats (Student/Employee)**
- **Tobacco/E-Cigarettes/Vaping Use**
- **Vandalism/Destruction or Defacing Property**
- **Weapon**

**EXPULSION:** Expulsion is the removal of a student from school for any of the reasons provided for in NRS 392.466. The procedure for determining whether a student should be recommended for expulsion is set forth below:

- The Administrator shall report any violation of the law to the appropriate law enforcement agency. Administrator as used in this Regulation means the Administrator or designee.
- The Administrator or designee shall suspend the student by use of a "Notice of Suspension Form" pending further investigation by administration and review of the facts, which may lead to a recommendation for expulsion.
- Within three (3) school days of the suspension, the Administrator or designee, must conduct a hearing with the student and the student's parent(s) or legal guardian(s), to discuss the investigation of the incident, the violation of school rules and/or regulations, and the student's prior discipline history, as well as any information submitted that the parent(s) or legal guardian(s) would like the Administrator to consider as it relates to the suspension and the possible recommendation for expulsion.
  - At the conclusion of the hearing, the Administrator or designee shall make a

decision regarding the disciplinary action, which may include a recommendation for expulsion. The Administrator or designee must recommend expulsion if it is determined at the hearing the student has or is believed to have committed any of the offenses listed in NRS 392.466 as offenses which are identified as potential infractions for expulsion.

- If the student is to be recommended for expulsion, the parent(s) or legal guardian(s) must be informed of the due process procedures available. The parent(s) or legal guardian(s) must decide whether to contest or not contest the expulsion and sign a statement to that effect. If the parent does not sign the statement, the expulsion will be treated as a contested expulsion. The parent(s) or legal guardian(s) will be provided in writing with the due process procedures available. These procedures will be provided during the hearing with the Administrator or designee, or with the written decision.

**LEVELS OF DUE PROCESS:** The following levels of due process are available to the parent(s) or legal guardian(s) of a student who is being recommended for expulsion:

- A hearing will be conducted by the Discipline Committee, or designee. The Discipline Committee is comprised of a school Administrator, a faculty member, and a support staff member. The Committee will disclose information obtained during the investigation of the incident which resulted in the recommendation for expulsion. This information, as well as the student's prior disciplinary record, will be reviewed with the student and the parent(s) or legal guardian(s). The parent(s) or legal guardian(s) must be allowed to present any information to the Committee that the parent(s) or legal guardian(s) would like the Committee to consider. The student must be allowed to be heard regarding the incident resulting in the recommendation for expulsion.
- At the conclusion of the hearing, the Committee shall inform the parent(s) or legal guardian(s) of the decision and must, within two (2) school days following the hearing, provide written notice to the parent(s) or legal guardian of the decision regarding the recommended expulsion.
- If the decision to recommend expulsion is upheld by the Committee, the Committee will forward the required documentation to the Director of Schools, or designee, within two (2) school days.
- Within three (3) school days of receiving the Committee's recommendation, the Director of Schools, or designee will review the recommendation to assure compliance with due process procedures and evaluate the appropriateness of the discipline recommended. The Director of Schools, or designee, will determine whether the recommended expulsion should be limited, modified, or permanent.
- Within two (2) school days after a determination has been made, the Director of Schools, or designee, will notify the parent(s) or legal guardian(s) of the recommendation and determination.
- If the decision to recommend expulsion is upheld and the parent(s) or legal guardian(s)

decides to contest the expulsion recommendation, the parent(s) or legal guardian(s) must notify the Executive Director of the intent to contest the recommendation for expulsion within fourteen days of receiving notice of the recommendation for expulsion. Within fourteen (14) days after receipt of the notice contesting the expulsion, a hearing will then be held by the ThrivePoint Academy Governing Board.

**EXPULSION HEARING – THRIVEPOINT ACADEMY GOVERNING BOARD:** The TPAN Governing Board (hereinafter referred to as “Board”) will make the following determinations:

- What disciplinary offense, if any, has been committed by the student; and
- If the student has committed a disciplinary offense, what is the appropriate consequence and educational placement; and
- The Board must consider the nature of the offense, the student's disciplinary history for one calendar year prior to the recommendation for expulsion, the student's academic record and academic concerns, as well as any district regulations, and state or federal laws.
- If the Board determines that the student has committed the offense with which the student has been charged, the Panel may decide on:
  - Permanent expulsion - Permanent expulsion means permanent removal of a student from TPAN and contemplates no trial enrollment except for alternative school placement.
  - Limited expulsion - Limited expulsion allows a student to return to TPAN on a trial enrollment following a successful period of behavior modification and conditions outlined in the Student Success Plan.
  - A modified plan for school placement.

## **Enrollment Policy**

**SEC. 1. NON-DISCRIMINATION IN ADMISSIONS** It is the policy of ThrivePoint Academy of Nevada to comply with all state and federal regulations regarding admission and not to discriminate during the admission and the lottery process on the basis of sex; national origin; ethnicity; religion; disability; academic, artistic, or athletic ability; or the district the child would otherwise attend.

**SEC. 2. GENERAL ELIGIBILITY FOR ADMISSION** ThrivePoint Academy of Nevada shall generally admit all persons who reside within ThrivePoint Academy of Nevada's geographic boundaries and for whom Thrive Academy of Nevada operates a grade level sought and who, as of September 1 of any school year, are at least five years of age and under 21 years of age, or are at least 21 years of age and admitted by ThrivePoint Academy of Nevada the requirements for a high school diploma, if the person meets any of the following conditions:

1. The applicant and either parent reside in Nevada.

2. The applicant and his or her guardian or other person having lawful control under a court order reside within Nevada.
3. The applicant is under the age of 18 and has established a separate residence in Nevada that is separate and apart from his or her parent, guardian, or other person having lawful control under an order of a court and has established that the applicant's presence in ThrivePoint Academy of Nevada is not for the primary purpose of participation in extracurricular activities. However, ThrivePoint Academy of Nevada is not required to admit an applicant under this provision if the applicant: a. Has engaged in conduct or misbehavior within the preceding year that has resulted in removal to a disciplinary alternative education program or expulsion; b. Has engaged in delinquent conduct or conduct in need of supervision and is on probation or other conditional release for that conduct; or c. Has been convicted of a criminal offense and is on probation or other conditional release.
4. The applicant is homeless, regardless of the residence of the applicant, of either parent of the applicant, or of the applicant's guardian or other person having lawful control of the applicant.
5. The applicant is a foreign exchange student placed with a host family that resides in Nevada by a nationally recognized foreign exchange program.
6. The applicant resides in Nevada and is 18 or older or the applicant's disabilities of minority have been removed. ThrivePoint Academy of Nevada may also admit a child of a ThrivePoint Academy of Nevada employee. Such a child must satisfy all other eligibility requirements imposed by law and/or ThrivePoint Academy of Nevada in order to be granted admission and enrollment in ThrivePoint Academy of Nevada.

**SEC. 3. APPLICATION REQUIREMENT** ThrivePoint Academy of Nevada requires applicants to submit a complete Admission Application form in order to be considered for admission. The School Principal or designee shall set a beginning and closing date for the application window for each school year. Tentatively, applications shall be accepted from November 1 to February 28. If needed, the lottery will be held on March 15. In order to be eligible for admission, the applicant or qualifying occupant must reside in Nevada, and satisfy any other admissions criteria specified in this policy. See Sec. 10 below.

**SEC. 4. LOTTERY PROVISIONS** A "lottery" for purposes of this policy is a non-weighted, random selection process that determines the order of enrollment of student applicants. A lottery is to be conducted if the number of applicants exceeds the maximum enrollment. The lottery shall take place within 15 days after the closing date of the application period. The lottery will be conducted via lottery selection software. The principal or designee will conduct the computerized lottery and the results of the lottery shall be made public within 48 hours.

**SEC. 5. PRIORITIZATION OF SIBLINGS AND THRIVEPOINT ACADEMY FAMILIES** Students that are siblings of current students and students that are children of governing board members or any other ThrivePoint Academy employee will have enrollment priority over other students that do not already meet alternative education qualifications.

**SEC. 6. PRIORITIZATION OF ALTERNATIVE EDUCATION QUALIFICATIONS** Students that are credit deficient, have an IEP, are on current suspension/expulsion of another school, are adjudicated youth under court supervision, or have been deemed a habitual disciplinary problem will have enrollment priority over all students in order for ThrivePoint Academy to ensure that it is meeting the requirements to operate under the Nevada Alternative Performance Framework.

**SEC. 7. DEVELOPMENT OF WAITING LIST** The lottery will be paused momentarily after all available seats are filled. The drawing will then continue, and the randomly-selected numbers will be used to create a waiting list. As space becomes available, applicants will be called from the waiting list beginning with applicants with the lowest number assignment. Applicants selected by lottery will be “deemed admitted” and may proceed from provisional admission to enrollment.

**SEC. 8. ADMISSION PROCESS OF RETURNING STUDENTS** Returning students (students who currently attend ThrivePoint Academy of Nevada and intend to return the next school year) are exempted from the lottery if they notify ThrivePoint Academy of Nevada of their intent to return for the next school year by the deadline designated by the School Principal or designee for the then-current school year.

**SEC. 9. SIBLINGS POLICY AND CHILDREN OF THE SCHOOL’S FOUNDERS, GOVERNING BOARD, AND EMPLOYEES** Siblings of returning students currently enrolled at ThrivePoint Academy of Nevada and who timely notify ThrivePoint Academy of Nevada of their intent to return for the next school year are exempt from the lottery and, space permitting, are automatically enrolled. For this policy “sibling” shall mean a biological or legally adopted brother or sister residing in the same household as the applicant. Cousins, nieces, nephews and unrelated children sharing an address with the applicant are not siblings. Sibling enrollment is dependent on available space and does not guarantee enrollment of each listed sibling. Children of ThrivePoint Academy of Nevada’s founders, governing school board, teachers, and staff (so long as the total number of students allowed constitutes only a small percentage of the total enrollment) are exempt from lottery requirements.

**SEC. 10. APPLICATIONS SUBMITTED OUTSIDE THE DESIGNATED APPLICATION PERIOD** If a student applies to ThrivePoint Academy of Nevada outside of the designated application period, the student will be placed on a waiting list in the order of the date in which the application is received.

**SEC. 11. STUDENTS WITH DOCUMENTED HISTORIES OF A CRIMINAL OFFENSE AND/OR MISCONDUCT**

ThrivePoint Academy of Nevada shall exclude from enrollment those students who have a documented history of a criminal offense, a juvenile court adjudication, or other discipline problems. These discipline histories will be examined on a case-by-case basis and only be excluded should their enrollment put the safety of other students at jeopardy.



## **SEC. 12. DOCUMENTS AND INFORMATION APPLICANTS ARE REQUIRED TO PROVIDE**

Applicants must complete and submit the common admission application form developed and made available by ThrivePoint Academy of Nevada.

Applicants are not required to provide transcripts or other academic records until after they are offered admission.

## **SEC. 13. VERIFICATION OF RESIDENCY AND IMMUNIZATION RECORDS FOR ENROLLMENT**

Verification of residency and current immunization records are required for all students enrolling. Every student enrolling for the first time must present a signed statement from a physician or documentation of immunizations as required by the Nevada Department of Health, no later than 30 days after enrolling. Students who submit an affidavit from a physician stating immunizations should not be administered for medical reasons, and students who submit an affidavit signed by the student's parent or guardian declining immunizations for reasons of conscience, will be exempt from this requirement. The parent or guardian must furnish records that verify the identity of the student.

A person's "residence," for the purpose of this policy is the true, fixed and permanent place where the qualifying occupant ordinarily lives and sleeps, not less than four nights during the school week and to which, when temporarily absent from the residence, the occupant intends to return. The qualifying occupant must reside in Nevada. A person who is homeless, as defined by 42 U.S.C. 11302, need not provide proof of residency. In order to verify residency for enrollment, acceptable evidence of residency includes:

- Current property tax bill with parent/guardian's name and property address;
- Current rental or lease agreement with parent/guardian's name, student name, and address, as well as manager or owner's name and telephone number;
- Documents related to the purchase of the residence with the parent/guardian's name and property address;
- Mail dated within 60 days before the application date from the following sources: Social Security Administration, a Nevada State government agency, utility companies, credit card bill, financial institutions including checking or savings, insurance companies, state and Federal Revenue documents, paycheck information, and other sources or documents demonstrating residency. If, at any time, a student's or qualifying occupant's residence is in question, ThrivePoint Academy of Nevada may ask for additional documents for verification. If the parent or legal guardian cannot provide evidence of residency because

the parent or legal guardian is living with a relative or friend, a notarized statement by the relative or friend may be accepted by ThrivePoint Academy of Nevada with the following stipulation:

- Notarized statement must state that the parent or legal guardian and child are living with the relative/friend;
- Notarized statement must state the name of the relative or friend who is on the relative or friend's proof of residence;
- Notarized statement must state the same address of the relative or friend who is on the relative or friend's proof of residence;
- A copy of the relative or friend's proof of residence must be attached to the notarized statement (meeting the documentation criteria described above); and ● The notarized statement must be signed by the same name of a relative or friend who is on the relative or friend's proof of residence.

A person whose parent or guardian is an active-duty member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, may establish residency by providing to ThrivePoint Academy of Nevada a copy of a military order requiring the parent's or guardian's transfer to a military installation in or adjacent to ThrivePoint Academy of Nevada's attendance zone. Such proof of residence shall be provided to ThrivePoint Academy of Nevada not later than the 10th day after the arrival date specified in the military order requiring the parent's or guardian's transfer. Subsequently, within 60 days, at least two current documents, ThrivePoint Academy of Nevada must be provided confirmation of residency from one or more of the following sources:

- Credit card companies,
- U. S. Treasury,
- Social Security Administration, including benefits letter,
- Nevada State government agencies (including city and county agencies), ● utility companies,
- Financial institutions including checking, savings, or investment account statements, insurance companies, or State and Federal Revenue departments.

ThrivePoint Academy of Nevada may conduct home-visits, at any time, to confirm residency of applicants and enrolled students. Falsification of residence on an enrollment form is a criminal offense.

#### SEC. 14. ADMISSION OF HOMELESS STUDENTS

a) Definitions "Enroll" and "enrollment" include attending classes and participating fully in school activities. "Homeless child" or "homeless children" means children or youths who lack a fixed, regular, and adequate nighttime residence and includes:

1. Children who are sharing the housing of other persons due to loss of housing, economic

hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;

2. Children who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
3. Children who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
4. Migratory children living in circumstances described above. "Migratory child" means a child who made a qualifying move in the preceding 36 months (a) as a migratory agricultural worker or a migratory fisher; or (b) with, or to join, a parent or spouse who is a migratory agricultural worker or a migratory fisher. "School of origin" means the school that the child attended when permanently housed or the school in which the child was last enrolled, including a preschool. When a child completes the final grade level served by the school of origin, the term "school of origin" shall include the designated receiving school at the next grade level for all feeder schools, as applicable. "Unaccompanied youth" includes a homeless child or youth not in the physical custody of a parent or guardian.

b) General Requirements As a condition of receiving federal funds under the McKinney-Vento Homeless Assistance Act, ThrivePoint Academy of Nevada shall, according to a homeless child's best interest:

1. Continue the child's education in the school of origin for the duration of homelessness; a. If the child's family becomes homeless between academic years or during an academic year; and b. For the remainder of the academic year, if the child becomes permanently housed during an academic year; or
2. Enroll the child in any ThrivePoint Academy of Nevada school that non-homeless students who live in ThrivePoint Academy of Nevada's geographic boundaries are eligible to attend. 42 U.S.C. 11432(g)(3)(A).

In determining the best interest of a homeless child, ThrivePoint Academy of Nevada shall:

1. Presume that keeping the child in the school of origin is in the child's best interest, except when doing so is contrary to the request of the child's parent or guardian, or in the case of an unaccompanied youth the youth;
2. Consider student-centered factors related to the child's best interest, including factors related to the impact of mobility on achievement, education, health, and safety of homeless children, giving priority to the request of the child's parent or guardian or the unaccompanied youth;
3. If, after conducting the best interest determination based on consideration of the presumption in item 1 above and the student-centered factors in item 2 above, ThrivePoint Academy of Nevada determines that it is not in the child's best interest to attend the school of origin or the school requested by the parent or guardian or the

unaccompanied youth, provide the parent, guardian, or unaccompanied youth with a written explanation of the reasons for its determination, in a manner and form understandable to such parent, guardian, or unaccompanied youth, including information regarding the right to appeal; and

4. In the case of an unaccompanied youth, ensure that the homeless liaison assists in placement and enrollment decisions under these provisions, gives priority to the views of such unaccompanied youth, and provides the notice to such youth of the right to appeal as set forth in Sec. 12-f below. 42 U.S.C. 11432(g)(3)(B).

ThrivePoint Academy of Nevada shall not stigmatize or segregate a student who is homeless.

#### c) Information from Parents

ThrivePoint Academy of Nevada may require the parent or guardian of a homeless child to submit contact information. 42 U.S.C. 11432(g)(3)(H).

d) Enrollment ThrivePoint Academy of Nevada shall immediately enroll a homeless child, depending on available seats, even if the child:

1. Is unable to produce records normally required for enrollment, such as previous academic record, records of immunization and other required health records, proof of residency, or other document; or
2. Has missed application or enrollment deadlines during any period of homelessness. 42 U.S.C. 11432(g)(3)(C).

e) Enrollment in School of Origin In determining the best interest of the student for the purpose of continuing the student's education in the school of origin, ThrivePoint Academy of Nevada shall presume that keeping the student in his or her school of origin is in the student's best interest, except when doing so is contrary to the request of the parent, guardian, or unaccompanied youth. ThrivePoint Academy of Nevada shall also consider the best interests of the student with regard to the impact of moving schools on the student's achievement, education, health, and safety, including such relevant factors as:

1. Continuity of instruction;
2. Age and grade placement of the student;
3. Distance of the commute and its impact on the student's education or special needs; 4. Personal safety of the student;
4. The student's eligibility and need for any specialized services and supports, such as Section 504, special education and related services, or bilingual or English as a second language services;
5. Length of anticipated stay in a temporary shelter or other temporary location, if applicable;
6. Likely area of the family's or youth's future housing;
7. Time remaining in the school year; and

8. School placement of siblings. Services, including transportation, that ThrivePoint Academy of Nevada is required to provide shall not be considered in determining the student's school of attendance.

f) Disputes Concerning Enrollment If a dispute arises over eligibility, or school selection or enrollment in a school:

1. The child shall be immediately enrolled in the school in which enrollment is sought, pending final resolution of the dispute, including all available appeals;
2. The parent or guardian of the child or an unaccompanied youth shall be provided with a written explanation of any decisions related to school selection or enrollment made by ThrivePoint Academy of Nevada, including the rights of the parent, guardian, or unaccompanied youth to appeal such decisions.
3. The parent, guardian, or unaccompanied youth shall be referred to the homeless liaison, who shall carry out the dispute resolution process as expeditiously as possible after receiving notice of the dispute; and
4. In the case of an unaccompanied youth, the liaison shall ensure that the youth is immediately enrolled in the school in which the youth seeks enrollment pending resolution of such dispute. 42 U.S.C. 11432(g)(3)(E).

g) Comparable Services ThrivePoint Academy of Nevada shall provide a homeless child with services comparable to those offered to other students in the school in which the child is enrolled. 42 U.S.C. 11432(g)(4).

## SEC. 15. ADMISSION OF MILITARY DEPENDENTS

a) Applicability The provisions of Sec. 13 of this policy shall apply to the children of:

1. Active duty members of the uniformed services, including members of the National Guard and Reserve on active duty orders pursuant to 10 U.S.C. Sections 1209 and 1211;
2. Members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of one year after medical discharge or retirement; and 3. Members of the uniformed services who die on active duty or as a result of injuries sustained on active duty for a period of one year after death. Sec. 13 of this policy shall not apply to the children of:
3. Inactive members of the national guard and military reserves;
4. Members of the uniformed services now retired, except as provided above;
5. Veterans of the uniformed services, except as provided in this policy; and
6. Other U.S. Department of Defense personnel and other federal agency civilian and contract employees not defined as active duty members of the uniformed services.

b) Definitions "Active duty" means full-time duty status in the active uniformed service of the United States, including members of the National Guard and Reserve on active duty orders pursuant to 10 U.S.C. Sections 1209 and 1211. "Children of military families" means a school-aged child, enrolled in kindergarten through twelfth grade, in the household of an active

duty member. "Deployment" means the period one month prior to the service members' departure from their home station on military orders through six months after return to their home station. "Transition" means:

1. The formal and physical process of transferring from school to school; or
2. The period of time in which a student moves from one school in the sending state to another school in the receiving state. "Uniformed services" means the Army, Navy, Air Force, Marine Corps, Coast Guard, as well as the Commissioned Corps of the National Oceanic and Atmospheric Administration, and Public Health Services. "Veteran" means a person who served in the uniformed services and who was discharged or released therefrom under conditions other than dishonorable.

c) Eligibility for Enrollment Special power of attorney, relative to the guardianship of a child of a military family and executed under applicable law, shall be sufficient for the purposes of enrollment and all other actions requiring parental participation and consent. i. Continued Acceptance A transitioning military child, placed in the care of a non-custodial parent or other person standing in loco parentis who lives in a jurisdiction other than that of the custodial parent, may continue to attend the school in which the child was enrolled while residing with the custodial parent.

d) Education Records

1. Unofficial Records In the event that official education records cannot be released to the parents for the purpose of transfer, the custodian of the records in the sending state shall prepare and furnish to the parents a complete set of unofficial education records containing uniform information as determined by the Interstate Commission. Upon receipt of the unofficial education records, ThrivePoint Academy of Nevada shall enroll and appropriately place the student based on the information provided in the unofficial records pending validation by the official records, as quickly as possible.
2. Official Records Simultaneous with the enrollment and conditional placement of the student, ThrivePoint Academy of Nevada shall request the student's official education record from the sending district.

e) Tuition Thrive Point Nevada is prohibited from charging tuition to:

1. A transitioning military child placed in the care of a non-custodial parent or other person standing in loco parentis who lives in a jurisdiction other than that of the custodial parent; or
2. A student who is domiciled in another state and resides in military housing that is located within ThrivePoint Academy of Nevada's boundaries.

f) Grade-Level Placement

Students shall be allowed to continue their enrollment at grade level in ThrivePoint Academy of Nevada commensurate with their grade level, from the sending district at the time of transition,

regardless of age. A student that has satisfactorily completed the prerequisite grade level shall be eligible for enrollment in the next highest grade level in ThrivePoint Academy of Nevada, regardless of age. A student transferring after the start of the school year shall enter ThrivePoint Academy of Nevada on his or her validated level from an accredited school in the sending state.

#### g) Course Placement

When the student transfers before or during the school year, ThrivePoint Academy of Nevada shall initially honor placement of the student in educational courses based on the student's enrollment in the sending district and/or educational assessments conducted at the sending district if the courses are offered. Course placement includes but is not limited to honors, international baccalaureate, advanced placement, vocational, technical, and career pathways courses. Continuing the student's academic program from the previous school and promoting placement in academically and career challenging courses should be paramount when considering placement. This does not preclude ThrivePoint Academy of Nevada from performing subsequent evaluations to ensure appropriate placement and continued enrollment of the student in the course(s).

#### h) Educational Program Placement

ThrivePoint Academy of Nevada shall initially honor placement of the student in educational programs based on current educational assessments conducted at the sending district or participation/placement in like programs in the sending state. Such programs include, but are not limited to:

1. Gifted and talented programs; and
2. English as a second language (ESL). This does not preclude ThrivePoint Academy of Nevada from performing subsequent evaluations to ensure appropriate placement of the student. Education Code 162.002 art. V, § B.

#### **i) Waivers**

ThrivePoint Academy of Nevada administrative officials shall have flexibility in waiving course/program prerequisites, or other preconditions for placement in courses/programs offered by ThrivePoint Academy of Nevada.

#### SEC. 16. DISCREPANCIES IN STUDENT NAME

The Superintendent or designee shall notify the Missing Children and Missing Persons Information Clearinghouse if a child is enrolled under a name other than the name that appears on the identifying documents. If a student's records have not been received within 30 days of a request, the Superintendent or designee shall notify local law enforcement for a determination of whether the child has been reported as missing.

SEC. 17. FOOD ALLERGY INFORMATION The parent of each student enrolled with ThrivePoint Academy of Nevada must complete a form provided by ThrivePoint Academy of Nevada that discloses

1. whether the child has a food allergy or a severe food allergy that should be disclosed to ThrivePoint Academy of Nevada to enable ThrivePoint Academy of Nevada to take any necessary precautions regarding the child's safety and
2. specifies the food(s) to which the child is allergic and the nature of the allergic reaction. For purposes of this requirement, the term "severe food allergy" means a dangerous or life-threatening reaction of the human body to a food-borne allergen introduced by inhalation, ingestion, or skin contact that requires immediate medical attention.

ThrivePoint Academy of Nevada may also require information from a child's physician if the child has food allergies.

Food allergy information forms will be maintained in the child's student records, and shall remain confidential. Information provided on food allergy information forms may be disclosed to teachers, school counselors, school nurses, and other appropriate school personnel only to the extent consistent with Board policy and as permissible under the Family Educational Rights and Privacy Act of 1974 ("FERPA").

## Plan for Health Services

### Immunizations

NRS 392.435 Immunization of pupils: Certificate prerequisite to enrollment; conditional enrollment; effect of failure to immunize; report to Health Division; inclusion of certificate in pupil's record.

Unless excused because of religious belief or medical condition, **a child may not be enrolled in a public school within this State unless** his parents or guardian submit to the board of trustees of the school district in which the child resides a certificate stating that the child has been immunized and has received proper boosters for that immunization or is complying with the schedules established pursuant to NRS 439.550 for the following diseases:

- 5 - DTaP/DPT (Minimum age: 6 weeks)
  - 1st and 2nd dose & 2nd and 3rd dose must be separated by 4 weeks
  - 4th dose must be separated from the 3rd dose by at least 4 months
  - 5th dose must be separated by the 4th dose by at least 6 months and given or or after 4th birthday



- 5th dose not needed if 4th dose given on or after 4th birthday and at least 6 months after previous dose.
- Final dose must be given at least 6 months after the previous dose (on or after 4th birthday)
- A total of 4 doses DTap/DTP/Td/Tdap combination is needed if first dose is given less than 12 months of age. Dose 3 and 4 must be 6 months apart. 4th dose does not need to be repeated if it was administered at least 4 months after the 3rd dose.
- A total of 3 doses DTap/DPT/Td/Tdap combination is needed if the 1st dose given at 12 months or older. Dose 2 and 3 must be 6 months apart.
- Tdap, if given at age 7, 8, or 9, must be repeated at age 10 years old
- Catch up schedule: Students age 7 or older who are not immunized with the childhood DTap/DPT vaccine series should receive Tdap vaccine as the initial dose in the catch-up series. If additional doses are needed, use Td/Tdap vaccine.
- 2 - Hepatitis A (Minimum age: 12 months)
  - 2nd dose must be given at least 6 months after the 1st dose
- 3 - Hepatitis B (Minimum age: birth)
  - 1st and 2nd dose must be separated by 4 weeks
  - 2nd and 3rd dose must be separated by at least 8 weeks
  - 3rd dose at least 16 weeks after the 1st dose. (Minimum age for 3rd dose: 24 weeks)
- 2 - MMR (Minimum age: 12 months) MMR and Varicella must be given administered at same time or more than 28 days apart.
  - 1st and 2nd dose must be separated by at least 4 weeks
  - 2nd not required until on or after the 4th birthday
- 4 - Polio/IPV/OPV (Minimum age: 6 weeks)
  - 1st and 2nd dose & 2nd and 3rd dose must be separated by 4 weeks
  - Final dose at least 6 months after the previous dose and on or after 4th birthday
  - 4th dose not needed if 3rd dose given at least 6 months after previous dose and on or after 4th birthday
- 1 - Tdap (Minimum age 10 years)
  - Required for 7th grade enrollment and all students grade 8th - 12th 2 - MCV4/MenACWY (Meningococcal) (Minimum age: 10 years)
  - 1st dose required for 7th grade enrollment after June 30, 2017 (and all students new to District between 8th -12th grades)
  - Must receive at least 1 dose of MCV4 on or after age 10 years. (Does not apply to students enrolled before July 1, 2009) - 2nd dose required for 12th grade enrollment after June 20, 2022 (Does not apply to students enrolled before July 1, 2009)
- 2 - Varicella/Chicken Pox (Minimum age: 12 months)
  - Required for students new to Nevada or new to District after July 1, 2011 MMR and Varicella vaccines need to be given together or more than 28 days apart.
  - 1st and 2nd dose should be separated by at least 3 months for age < 12 years, however dose is valid if separated by 4 weeks
  - 13 years and older, 1st and 2nd dose must be separated by 4 weeks
  - Physician verification of past disease required for exemption

**The following files can be downloaded:**

[12th Grade Meningitis FAQ.pdf](#)

[12th Grade Meningitis Update.pdf](#)

[2022-2023 Health Office Website Immunization Requirements.pdf](#)

[Nevada School Medical Immunization Exemption Form 1 .pdf](#)

[Nevada School Religious Immunization Exemption Form 3 .pdf](#)

The certificate must show that the required vaccines and boosters were given and must bear the signature of a licensed physician or the physician's designee or a registered nurse or the nurse's designee, attesting that the certificate accurately reflects the child's record of immunization.

Conditional Enrollment – A child may enter school conditionally if the parent or guardian submits a certificate from a physician or local health officer that states the child is receiving the required immunizations. If a certificate showing the child has been fully immunized is not submitted within 90 school days of the conditional enrollment, THE CHILD WILL BE EXCLUDED FROM SCHOOL AND THE CHILD'S SEAT AT THE SCHOOL WILL BE RELEASED. \*\*The certificate showing proper immunization or the certificate for conditional enrollment must be received by the school no later than 3:00pm on the school day prior to the first day the child is scheduled to attend his or her first class at ThrivePoint Academy. FAILURE TO DO SO WILL RESULT IN THE CHILD'S SEAT AT THE SCHOOL BEING RELEASED.

Student from Out-of-State – For a child that is transferring from out of State due to military transfer of the child's parent, the parents must submit a certificate signed by a physician or a local health officer showing:

1. If the Nevada immunization requirements shown above can be met with one visit to a physician or clinic, a certificate showing full immunization must be submitted within 30 days of enrollment; or
2. If the certificate shows that the Nevada immunization requirements shown above cannot be met with one visit to a physician or clinic, a certificate showing the student is receiving full immunization must be submitted within 30 days of enrollment. The parent must then submit a second certificate showing full immunizations within 120 of enrollment. \*\*FAILURE TO SUBMIT THESE REQUIRED CERTIFICATES IN THE TIME FRAMES INDICATED WILL RESULT IN THE CHILD BEING EXCLUDED FROM SCHOOL AND THE CHILD'S SEAT AT THE SCHOOL BEING RELEASED.

According to Nevada state law (NAC 392.105, 394.250), a student enrolling in 12th grade after June 20, 2022 in a Nevada public, private, or charter school must receive an immunization against *Neisseria meningitidis* in the form of a quadrivalent meningococcal conjugate vaccine (MCV4) on or after age 16 years. Your student will need to have this vaccination before the first day of school or your student will be subject to exclusion from school. This new requirement does not apply to students enrolled in a Nevada public, private, or charter school before July 1, 2009.

Please contact the TPAN administrative offices should you have any questions or concerns. If your child has already had the vaccine, please provide an updated immunization record to TPAN's Offices.

## **Vision and Hearing Screening**

Hearing and Vision screenings are generally initiated at the beginning of the school year in conjunction with the Nevada State Law and Department of Health Guidelines. Screenings performed at TPAN are not equivalent to a comprehensive hearing/ear or vision/eye exam.

- 10th grade
- Students new to TPAN
- Special Education students
- Students identified by teachers
- At the request of parents/guardians

If your child passes hearing and vision, you will not receive notification. If your child fails vision on the first attempt, a referral will be sent home.

If your child fails to hear one or more tones during the hearing screening on the first attempt, a rescreen will take place within 10-30 days. If he/she fails the second screening, a referral will be sent home. For both hearing and vision, if a referral is sent home, the expectation is that a professional evaluation will be completed. If you need assistance with finding a provider, please contact your health office nurse or call your child's doctor.

Early identification and treatment of vision or hearing issues can be key to preventing long-term complications.

## **Administering prescription and non-prescription medication, including auto-injectable epinephrine pursuant to NRS 388A.547**

TPAN's counselor is designated to administer prescription medication to students. Administering non-prescription medication is not the school's responsibility and should be administered at home unless the student is identified as McKinney-Vento. The school will make arrangements for McKinney-Vento students. The McKinney-Vento liaison, TPAN's school counselor, is the school's designee for distributing non-prescription, over the counter (OTC) medications (e.g. acetaminophen, ibuprofen) to McKinney-Vento students on an individual basis. If the student needs OTC medication for use during non-school hours, the student is referred to one of our partners such as Puentes for health services.

TPAN complies with Nevada state law by ensuring that each person so designated receives training in the proper storage and administration of auto-injectable epinephrine.

## **Notification of Family/Parent Rights for ThrivePoint Academy**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible parents") certain rights with respect to student education records. ***These rights are:***

The right to inspect and review the student's education records within 45 days of the day ThrivePoint receives a request for access. Parents or eligible students should submit to the appropriate school official a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parents or eligible student of the time and place where the records may be inspected.

1. The right to request the amendment of the student's educational records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask ThrivePoint to amend a record they believe is inaccurate or misleading. They should write the appropriate school official identifying the part of the record they wish to be changed and specify why it is inaccurate or misleading. If ThrivePoint decides not to amend the record as requested by the parent or eligible student, ThrivePoint will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
2. The right to the consent to the disclosures of personally identifiable information contained in the student records, except to the extent that FERPA authorizes disclosures without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by ThrivePoint as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); a person serving on the Governing Board; a person or company with whom ThrivePoint has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee (such as a disciplinary or grievance committee) or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, ThrivePoint discloses educational records without the consent to officials of another school district in which the student seeks to attend or enroll. (Note: FERPA requires a school district to make a reasonable attempt to notify the parent or eligible student of the records request unless it states in its annual notification that it intends to forward records on request).
3. The right to file a complaint with the U.S. Department of Education concerning alleged failures by ThrivePoint to comply with the requirements of FERPA. The name and address of the office of FERPA is:

Family Policy Compliance Officer  
U.S. Department of Education  
400 Maryland Ave, S.W.  
Washington, D.C. 20202-460

## **Freedom of Information Law (FOIL) and Public Records Request**

Compliance with Freedom of Information Law

ThrivePoint Academy Nevada (TPAN) complies with the Freedom of Information law (FOIL).

This means that certain school records can be made available to the public upon request because TPAN is a publicly funded school. Please see the School Leader if you would like a copy of the FOIL sample letter and instructions of how to submit a public records request.

TPAN's HR specialist receives all public records requests.

TPAN may deny access to requested records if:

- Such records are specifically exempted from disclosure by state or federal statute, especially FERPA;
- Such access would constitute an unwarranted invasion of personal privacy;
- Such records, if disclosed, would impair present or imminent contract awards;
- Such records are trade secrets and which, if disclosed, would cause substantial injury to the competitive position of a commercial enterprise;
- Such records are compiled for law enforcement purposes and which, if disclosed, would meet the conditions set forth in Public Officers law;
- Such records, if disclosed, would endanger the life or safety of any person;
- Such records are computer access codes; and/or
- Such records are internal materials which are not statistical or factual tabulations of data, instructions to staff that affect the public, a final policy, nor external audits.

## **ThrivePoint Academy Session Times:**

Morning Session 8:30 am - 11:55am

Afternoon Session 12:30 pm - 3:55 pm

Evening Session 4:30 pm - 7:55 pm

**School Year 2024-2025 Calendar & Schedule**

**Legend**

- Non-instructional day
- Non school day

**Key Dates**

- Mo, Sep 2 .... Non school Day, Holiday - Other
- Fr, Oct 25 .... Non school Day, Holiday - Other
- Mo, Nov 11.... Non school Day, Holiday - Other
- We, Nov 27.... Instructional Day.
- Th, Nov 28 .... Non school Day, Holiday - Other
- Fr, Nov 29 .... Non school Day, Holiday - Other
- Fr, Dec 20 .... Instructional Day, In Service
- Mo, Dec 23.... Non school Day, Holiday - Christmas
- Tu, Dec 24 .... Non school Day, Holiday - Christmas
- We, Dec 25.... Non school Day, Holiday - Christmas
- Th, Dec 26 .... Non school Day, Holiday - Christmas
- Fr, Dec 27 .... Non school Day, Holiday - Christmas
- Mo, Dec 30.... Non school Day, Holiday - Christmas
- Tu, Dec 31 .... Non school Day, Holiday - Christmas
- We, Jan 1 .... Non school Day, Holiday - Christmas
- Th, Jan 2 .... Non school Day, Holiday - Christmas
- Fr, Jan 3 .... Non school Day, Holiday - Christmas
- Mo, Jan 20 .... Non school Day, Holiday - Other
- Mo, Feb 17 .... Non school Day, Holiday - Other
- Mo, Mar 17 .... Non school Day, Holiday - Spring Break
- Tu, Mar 18 .... Non school Day, Holiday - Spring Break
- We, Mar 19 .... Non school Day, Holiday - Spring Break
- Th, Mar 20 .... Non school Day, Holiday - Spring Break
- Fr, Mar 21 .... Non school Day, Holiday - Spring Break
- Fr, Apr 18 .... Non school Day, Holiday - Other
- Fr, May 23 .... Instructional Day, In Service
- Mo, May 26.... Non school Day, Contingency Day
- Tu, May 27.... Non school Day, Contingency Day
- We, May 28.... Non school Day, Contingency Day
- Th, May 29.... Non school Day, Contingency Day

July						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
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25	26	27	28	29	30	31

September						
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29	30					

October						
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27	28	29	30	31		

November						
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December						
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29	30	31				

January						
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26	27	28	29	30	31	

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Total Instructional:  
Days: 180  
Minutes: 64800

Total Non-Instructional:  
Days: 0  
Minutes: 0

Total Non-School:  
Days: 185  
Minutes: 66600

ThrivePoint Academy Nevada (TPAN) values open and proactive communication among and between the members of the school community, including parents/other caring adult family members, students, faculty, staff, administration, and the Board. Issues that are not dealt with directly can become destructive to the school community and detrimental to the learning process of our students. The adults in the TPAN community must model for its students a willingness to address conflict directly, respectfully, and at the lowest level possible, whenever possible.

As such, TPAN has a complaint policy consisting of four steps that is designed for settling differences in a prompt and equitable manner. These procedures guide how any adult member of the school community – parent/adult family member, employee, administrator, or other adult – is expected to express grievances about other members of our TPAN community.

The school's administration and Board both expect that conflict will be addressed and proactively dealt with following the fewest number of steps possible. The steps include:

1. addressing the situation directly with the other person(s) involved;
2. enlisting the assistance of an administrator, or HR if it is an employment issue, to assist in facilitating a resolution;
3. preparing a written grievance for the Principal, who then reviews and acts upon that grievance as appropriate; and
4. preparing a written grievance for the TPAN Board of Directors, who then may choose to hear additional information at a Board meeting and will ultimately make a final decision, not subject to appeal.

It is important to emphasize that the Board will not become involved in a complaint until the final step of the process. Board members are expected to refer any member of the school community who may approach them with a grievance to the school's complaint policy and the proper process for resolving the issue. This process is designed to avoid Board micromanagement and the creation of factions within the school.

## No Fees nor Required Donations

TPAN is a publicly-funded, tuition-free, blended high school. Courses, related materials, and all related educational services are provided for full-time students who are residents of Nevada at no charge, with the exception of dual college enrollment and materials. Scholarship funds may be available for dual enrollment in college courses. Please check with the principal about



scholarships for dual college enrollment.

There are also no required donations at a public charter high school.

## Rights of Individuals To Attend Board Meetings

ThrivePoint Academy of Nevada (TPAN) is a public body and deliberations of the TPAN Governing Board will be conducted openly under Nevada Open Meeting Law (OML) Compliance.

OML requires that a written notice of the meeting be prepared which includes time, place, and location of the meeting, a list of place(s) where the notice is posted, a statement regarding the assistance and physical accommodations, and an agenda of the meeting.

The notice must be posted on campus, [www.notice.nv.gov](http://www.notice.nv.gov), and West Charleston Library. Notices must be posted no later than 9:00 am on the third working day prior to the meeting.

Upon request, written notice is available at no charge via the United States Postal Service.

Board meeting agendas and any support materials related to discussion items must be available to the public at [www.thrivepointnevada.com](http://www.thrivepointnevada.com) no later than 9:00 am on the third working day prior to the meeting.

OML requires that a period during the meeting be designated for public comment. All individuals have the right to participate in public comment. The public comment period will not be restricted to speaking on non-agenda items. TPAN Governing Board reserves the right to apply reasonable restrictions such as time limits to be imposed on speaking. Any rule that limits the public comment must be clearly articulated on the agenda. TPAN Governing Board will ensure that any and all public comment is encouraged and supported.

OML requires that written minutes be kept of each meeting of the public body. Written minutes will include the date, time, and place of the meeting; the members of the public body who were present; the substance of all matters proposed, discussed or decided; the substance of oral or written remarks made by a member of the public if so requested; and any other information which a member of the public requests to be included.

Written minutes and any recordings of a TPAN Board meeting must be available for public

inspection within 30 days after adjournment of the meeting. Minutes will be retained by ThrivePoint Academy Nevada for five years.

***(Please sign the acknowledgement form below)***

## **Acknowledgement of Student Handbook**

ThrivePoint Academy would like to service and help students and their families to the absolute best of our ability. We appreciate all family support in doing so. We would also like to thank you for choosing ThrivePoint and empowering us with the great responsibility of educating your student's high school education.

It is important to be knowledgeable and aware of the policies, procedures, guidelines, rules, and consequences contained within the *ThrivePoint Student Handbook*. All students and parents have access to a replacement student handbook at any time from the Learning Center. All students and parents will be given a student handbook during orientation, and all returning students will be issued a student handbook at the beginning of the school year. Students and parents are expected to be aware of all the information contained within this student handbook at all times and are subject to the rules and policies contained within. If there is any concern regarding any information within this handbook, please bring this concern to the attention of the Principal. If you seek information not contained within this handbook, please contact the school with your questions.

By signing below, you acknowledge receipt of the *ThrivePoint Student Handbook* for the 2024-2025 Academic Year. Additionally, your signature acknowledges that you have accepted the student handbook into your possession. This conveys the full understanding that you and your student accept full responsibility for being knowledgeable and aware of all information contained within this Handbook, including the behavioral section and "Consequence Behavior Chart." it is your responsibility to assure you receive a handbook each year.

Date

Student Name Printed:

Student's Signature

Parent Name Printed:

Parent/Guardian Signature (if student is not 18 years old when enrolled)